

ST. CLAIR COUNTY INTERVENTION ACADEMY

BOARD OF DIRECTORS MEETING

ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM

1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060

MINUTES

Thursday, October 17, 2024

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Thursday, October 17, 2024, at the St. Clair County Intervention Center, 1170 Michigan Rd., Port Huron, Michigan 48060.

Thomas Buckley called the meeting to order at **9:03** a.m.

MEMBERS

PRESENT

Thomas Buckley, Tracy DeCaussin, Stephen Guilliat,

MEMBERS

ABSENT

Mike McMillan, Heidi Fogarty

INTRODUCTION

OF GUESTS

Kate Peternel, Troy Peyer, Olivia DeMoss, Amy Townsend

PUBLIC PARTICIPATION –

Karen Shafik of UHY – presenting the 2023-2024 SCCIA financial Audit findings DRAFT

DISCUSSION:

Karen Shafik of UHY LLC presented the 2023 - 2024 SCCIA financial audit findings in draft form. She presented an unmodified and clean opinion in the audit, she provided. It laid out the financial statements and a narrative of the audit proceedings.

On page 8, the fund balance is listed at \$1,361,071 which is available for general use. There was \$849,264 of generated revenue and the year provided \$906,222 worth of expenditures. For note 1, the accounting policies and the GASB guidelines are on the 3rd paragraph.

Page 15. There is a change in the fund balance.

Page 16 A small amount of money is unsecured. This will be addressed by being placed into a different account.

Page 21 reveals that there's no material weakness or deficiencies in our accounting practices.

The audit letter that Karen Shafiq provided lists no issues with the audit. The Romine Group gave the auditors all of the information and documentation that they asked for and there are no recommendations per Karen to improve.

ADDITIONS/DELETIONS TO THE AGENDA –

Motion to approve the agenda as presented.

Moved: Heidi Fogarty

Support: Stephen Guilliat

Motion Carried w/o dissent

ACTION ITEMS:

Approval of September 19, 2024 Minutes SCCIA Meeting Minutes:

Motion to approve the September 19, 2024 SCCIA Meeting Minutes as presented.

Moved: Tracy DeCaussin
Support: Stephen Guilliat

Motion Carried w/o dissent

DISCUSSION:
No Discussion

Approval of SCCIA September 2024 Financial Report:

Motion to accept the September 2024 Financial Report statements including check detail **12478** and **12491** including Adobe Fees and GED Supplies 091824 as presented by Troy Peyerck of the Romine Group.

Moved: Stephen Guilliat
Support: Heidi Fogarty

Motion Carried w/o dissent

DISCUSSION:

Troy Peyerck presented the financial report and discussed the items purchased with ESSER III that were reflected in the financials (additional desks and cabinets, technology Network upgrade). The annual PowerSchool subscription was also paid.

Approval of the Financial Report Statement of Revenue and Expense:

Motion to accept the September 2024 Financial Report Statement of Revenue and Expense as presented by Troy Peyerck of the Romine Group.

Moved: Heidi Fogarty
Support: Tracy DeCaussin

Motion Carried w/o dissent

DISCUSSION:

Approval of the CJIS (Criminal Justice Information System) Security Policy:

Motion to approve the CJIS (Criminal Justice Information System) Security Policy as presented by Troy Peyerck of the Romine Group.

Moved: Heidi Fogarty
Support: Stephen Guilliat

Motion Carried w/o dissent

DISCUSSION:

Troy Peyerck presented the CJIS fingerprint security policy for SCCIA. The biggest change in the security policy relates to keeping items sealed and locked while in transportation.

ADMINISTRATIVE UPDATES:

TRG Report- None at this time

Troy Peyerck Report –

Troy Peyerck explained that SCCIA's current 2024/25 budget was built on having 48 students for count. We have 35. Troy went on to say that we lost 11 students leading up to count day. This is a combination of loss between DTNW and the jailside. He explained that is a lot of turn over. He reported that it basically boils down to each classroom on the juvenile side lost 2 students.

Troy said we are currently in uncharted waters with the count this low. The lost revenue might be able to be replaced by Strict Discipline Academy funding through the section 25 submissions. SCCIA is a strict discipline academy. We are 1 of 7 strict discipline academies in the State of Michigan. Between the seven academies, there's roughly \$1.6 million that can be distributed among those schools. This funding is intended to cover expenses not covered by state aid. It's not known if there is a limit per school. Troy expressed his concern especially with the Juvenile Detention Center opening again, which will require hiring another teacher and numbers are likely to be low initially.

Troy discussed that next month when the state aide comes out and the next financial report is generated, we might have a better idea of where the numbers will land to do an amendment to the budget. There's a possibility of a budget amendment for December's board meeting.

Monica Weaver commented that the pool is much lower of kids that they are able to be place into the DTNW program. The numbers are consistently lower across the board. She explained that given the focus of the juvenile court system, there is more of a push for more diversion to not have kids in the juvenile justice system. She explained that it will never be back to the way it used to be due to the juvenile law. Troy explained that we used to budget between 55 and 62 students. We have been dialing back for the last few years. Last fall our count was 50 and we budgeted for 48 this fall.

Troy discussed the Title 1 Parent Night that was held on September 23rd. There were no parents in attendance. Troy reported that Chuck Meredith from Charter Technologies to continue working on network installation.

Monica Weaver commented that with the new parent mentors that they have hired on staff, they might be able to help with attendance for parent nights. Troy reported that SCCIA is changing how we are doing parent-teacher conferences. We will be setting a date/time for every parent to attend. If that does not work for the parent, they can cancel and reschedule.

Monica Weaver commented that parents can be faced with a show cause hearing to help facilitate the attendance.

Amy Townsend Report: Amy had nothing to add to the report.

Teacher presentation was given by Stacie Parker:

Stacie Parker reported that attendance with the students continues to be a challenge at times. Stacie gave her appreciation to the county staff who have made multiple attempts for pickups. Troy Peyerck and Amy Townsend commented that this has saved our 75% proof of attendance.

Stacie Parker continued her presentation and said that multiple students who struggle have benefited from attending school here. She commented that the SCCIA employees and the DTNW staff work well together.

The teachers have introduced many lessons to get kids away from the computer for a few moments each day. This has been done with a focus on science, social studies, math, creative journaling.

Stacie Parker said that she, along with staff, have developed a tracking form to allow students to track their progress each day, which allows them to be a more active participant. Troy Peyerck praised the progress sheets that she created saying it's been a great tool.

Monika Weaver highlighted Mike Kehoe's position and the good work he has been doing. He's made contacts/connections with 6 outside agencies to help students in the DTNW program gain some valuable skills. One such agency is the Blue Water Humane Society. They helped with duties at the shelter that needed to be done. Mike has also been in contact with Friends of the St. Clair River and getting out into the community to do service projects.

DISCUSSION ITEMS:

BOARD MEMBER UPDATE:

Tracy DeCaussin "**Donuts with Deputies**" Event is set for Friday, October 18, 2024 from 5:00 – 7:00 pm.

ANNOUNCEMENTS:

The next board meeting: Thursday November 21, 2024 at 9 am.

ADJOURNMENT:

Moved: Heidi Fogarty
Support: Tracy DeCaussin

Motion Carried w/o dissent

The meeting adjourned at 9:48 a.m.
Donna Collins, Recording Secretary

APPROVED: _____

(Secretary)

