

ST. CLAIR COUNTY INTERVENTION ACADEMY
BOARD OF DIRECTORS MEETING
ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM
1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060
MINUTES

Thursday, June 26, 2025

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Thursday, June 26, 2025, at the St. Clair County Intervention Center, 1170 Michigan Rd., Port Huron, Michigan 48060.

Tracy DeCausin called the meeting to order at **1:12** p.m.

MEMBERS

PRESENT

Tracy DeCausin, Heidi Fogarty, Stephen Guiliat, Mike McMillan, Tracie Eschenburg

MEMBERS

ABSENT

Thomas Buckley

INTRODUCTION

OF GUESTS

Kate Peternel, Maggie Walsh, Emily Rutowski, Olivia DeMoss, Amy Townsend, Troy Peyer, Donna Collins

PUBLIC PARTICIPATION – None

ADDITIONS/DELETIONS TO THE AGENDA –

Motion to approve the agenda as presented.

Moved: Heidi Fogarty

Support: Tracie Eschenburg

Motion Carried w/o dissent

ACTION ITEMS:

Approval of May 15, 2025, Minutes SCCIA Meeting Minutes:

Motion to approve the May 15, 2025, SCCIA Meeting Minutes as presented.

Moved: Mike McMillan

Support: Heidi Fogarty

Motion Carried w/o dissent

Approval of SCCIA May 2025 Financial Report:

Motion to accept the May 2025 Financial Report statements including check detail **12560** through **12566** including **Adobe Fees and USPS Postal Service** as presented by Troy Peyer of the Romine Group.

Moved: Mike McMillan
Support: Heidi Fogarty

Motion Carried w/o dissent

DISCUSSION:

Stephen Guiliat asked what the Xello program is?
Xello is a program with a career interest inventory program that helps our students narrow down the type of career ideas that are possible for their interests.

Troy commented that the sweep account is finally closed.

Troy reported that the total expenses for the month were \$37,515. SCCIA was in the black by \$19,019.69 for the month.

The federal drawdown happens in late July.
The total income \$553,2444.68

Approval of the Financial Report Statement of Revenue and Expense:

Motion to accept the May 2025 Financial Report Statement of Revenue and Expense as presented by Troy Peyerck of the Romine Group.

Moved: Tracie Eschenburg
Support: Mike McMillan

Motion Carried w/o dissent

Approval of the 2025-2026 SCCIA Budget:

Motion to accept the 2025-2026 SCCIA Budget as presented in the Budgetary Meeting before this meeting.

Moved: Mike McMillan
Support: Tracie Eschenburg

Motion Carried w/o dissent

Approval of the 2025-2026 SCCIA Board of Directors Meeting Dates:

Motion to accept the 2025-2026 SCCIA Board of Directors Meeting Dates and meeting times at 9 am for the following dates:

Thursday, August 14, 2025
Thursday, September 18, 2025
Thursday, October 16, 2025
Thursday, November 20, 2025
Thursday, December 10, 2025
Thursday, January 22, 2026
Thursday, February 19, 2026
Thursday, March 19, 2026

Thursday, April 16, 2026
Thursday, May 21, 2026
Thursday, June 18, 2026

Moved: Heidi Fogarty
Support: Tracie Eschenburg

Motion Carried w/o dissent

Approval of the 2025 SCCIA Board Policy Updates:

Motion to accept the 2025 SCCIA Board Policy Updates.

Moved: Mike McMillan
Support: Stephan Guilliat

Motion Carried w/o dissent

SCCIA Policy updates

POLICY #0131.1: is the streamlined legally required policies.

POLICY #5330: is to maintain documentation of medication in the DTNW office.

POLICY #5330.01 is the EpiPen administration.

POLICY #8500 is the change to student meals through food services. This policy discusses the bad debt regarding those programs and services.

POLICY #8510 is the wellness policy amendment for the Academy.

ADMINISTRATIVE UPDATES:

TRG Report-

As our authorizer, PHASD is requiring board members to complete a Conflict of Interest forms as well as an ESP evaluation in accordance with MDE requirements. This will be for the August meeting.

Kate Peternel commented that there are no rules as to how the ESP evaluation needs to be done. This could be done as a group or individually. This evaluation will need to be done every 5 years. As the authorizer, this process provides reassurance that the board is involved and looking at what TRG is doing in alignment with the contract agreement.

Steve Guilliat asks if this is required?

Troy commented that it is part of the oversight process. Troy also commented that he could pick out things that would be applicable to our school for the evaluation. Tracie Eschenberg commented that she wouldn't know how to rate some of the areas being evaluated because of our uniqueness.

Troy said that he will gather documentation and email the board members before the August board meeting. Mike McMillan asked if it could be sent out by mid-July, and then we can add this to the agenda for August.

Mike asked for clarification on what constitutes a conflict of interest, and Troy commented that any family with direct employment or involved with contract work at SCCIA would need to be listed for example.

Amy Townsend Report –

Amy Townsend reported the end-of-year data showing SCCIA's achievements.

SCCIA students earned a total of 123 credits (97.5 being high school credits and 31 middle school credits).

Within the 2024-2025 school year, 2 high school diplomas and 4 GEDs were completed.

The average incoming TABE reading score was 4.7 grade level, and the incoming math score was 4.0 grade level. The outgoing TABE reading was 7.1, and the outgoing math was 6.19, both indicating more than a two-grade level increase in learning.

64% of SCCIA students met their STAR reading goal, which meant they increased their grade level by more than one grade.

81% of SCCIA Students met their TABE scores for the progress needed within three months.

We have had 75 students enroll, but also a 23.10% absentee rate on the juvenile side. Attendance remains to be a significant issue.

Troy mentioned that we often have a strong focus on completing courses, increasing scores in math and reading, and other academic matters, but the school is trying to look for ways to promote better attendance. SCCIA has shifted a focus to motivate students. Simple things like allowing students to get moving and out of their seats or giving them more time in the gym can make the day more enjoyable.

Tracy Eischenberg agreed that anything to help them focus on schoolwork and improve attendance is valuable.

Troy said that the program is trying to give students positive experiences to maintain their focus, and Heidi Fogarty concurred that it's all about building a connection with these students. Emily Rutowski mentioned that it's difficult when parents don't value education.

DISCUSSION ITEMS:

BOARD MEMBER UPDATE:

The next board meeting was scheduled for Thursday, August 14, 2025, at 9:00 a.m. Before the board meeting, there will be a swearing-in appointment for Stephen Guiliat at 8:45 am.

ADJOURNMENT:

Motion to adjourn the meeting.

Moved: Heidi Fogarty
Support: Tracie Eschenburg

Motion Carried w/o dissent

The meeting adjourned at 1:47 p.m.

Donna Collins, Recording Secretary

APPROVED: Deidi Oparty
(Secretary)