

# ST. CLAIR COUNTY INTERVENTION ACADEMY

## BOARD OF DIRECTORS MEETING

ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM  
1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060

### MINUTES

Wednesday, December 18, 2019

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Wednesday, December 18, 2019, at the St. Clair County Intervention Center – Sheriff's Training Room, 1170 Michigan Rd., Port Huron, Michigan 48060.

Thomas Buckley called the meeting to order at **9:04** a.m.

#### MEMBERS

##### PRESENT

Thomas Buckley, Helen McCartan, Stephen Guilliat, Mike McMillan, H. Ron Wollen

#### MEMBERS

##### ABSENT

Bill Gratopp, Heidi Fogarty

#### INTRODUCTION OF GUESTS

Kate Peternel, Jeff Giles, Tracy DeCaussin, Dan Schluckbier, Troy Peyerk, Donna Collins

#### PUBLIC PARTICIPATION – None

#### ADDITIONS/DELETIONS TO THE AGENDA –

Motion to approve the Agenda as presented.

Moved: Mike McMillan  
Support: H. Ron Wollen

**Motion Carried w/o dissent**

#### ACTION ITEMS:

##### Approval of November 20, 2019 SCCIA Meeting Minutes:

Motion to approve the November 20, 2019 SCCIA Meeting Minutes as presented.

Moved: Mike McMillan  
Support: Helen McCartan

**Motion Carried w/o dissent**

##### Approval of The Romine Group Financial Report:

Motion to accept the November 2019 Financial Report statements including check detail 11834 through 11852 including InkCard 111719 (Adobe) through 111719 (USPS) as presented by Dan Schluckbier of the Romine Group.

Moved: Helen McCartan  
Support: H. Ron Wollen

**Motion Carried w/o dissent**

**Approval of the Financial Report Statement of Revenue and Expense:**

Motion to accept the July through November 2019 Financial Report Statement of Revenue and Expense as presented by Dan Schluckbier of the Romine Group.

Moved: Mike McMillan  
Support: Stephen Guilliat

**Motion Carried w/o dissent**

**Approval of the revised SCCIA Emergency Operational Plan:**

Motion to accept the SCCIA Emergency Operational Plan as amended by Troy Peyerk of the Intervention Academy. The amendment to recommend adding two items: Hazardous Analysis Summary and contact info for St. Clair County Homeland Security and Emergency Management.

Moved: Mike McMillan  
Support: Stephen Guilliat

**Motion Carried w/o dissent**

**Approval of the SCCIA Board Policy Manual:**

Motion to accept the SCCIA Board Policy Manual as presented by Troy Peyerk of the Intervention Academy.

Moved: Mike McMillan  
Support: Helen McCartan

**Motion Carried w/o dissent**

**ADMINISTRATIVE UPDATES:**

**TRG Report-**

**Troy Peyerk Report –**

Troy Peyerk reported that on the intense side we have an increase in middle school students. Most of those students are between the ages of 12 and 13 and they come to SCCIA with incorrigible and domestic violence crimes. We are moving most of the middle school students into the intensive program due to the clinical services that can be provided for that age group. The average stay would be at minimum four months.

Troy also discussed two recent GED completers. Both students overcame significant gaps in math with the support of our math intervention teacher to finish up GED testing.

**Jeff Giles Update:**

Jeff Giles gave an update on the jail-side classroom/program to board members. He discussed some challenges and the program's response to many students coming and going quickly. Jeff receives a weekly report from Deb O'Brien, the program coordinator for the jail, each Monday. Jeff uses this report to reach out to potential students, and checks with the Classifications to ensure that all inmates are approved to be in the same room with each other. Jeff also reported that the use of technology is becoming more frequently utilized. He briefly mentioned his use and application of the SmartBoard, which allows for the development of more effective lessons and instructional practices to better serve the students in the jail-side program. There is a decrease in the GED completers on the jail-side because inmates are being bonded out, getting time cuts, and being sent out on a writ prior to them attempting or completing the GED. We have begun to identify more transition strategies for students that leave sooner than anticipated to support them in their efforts to obtain their GED after leaving SCCIA.

**DISCUSSION ITEMS:**

**AHERA Inspection Plan –**

**Jail Building:**

The inspection plan for the jail building is to determine if asbestos was used in the building of the SCC Jail. The quote that the board received was \$3,800.00. It is proposed that the county and the school each pay half and that would be \$1,900 each.

**Traditional Building:**

The Traditional building was certified as Asbestos free per the architect's letter.

**BOARD MEMBER UPDATE:**

**ANNOUNCEMENTS:**

The next board meeting is set for January 22, 2020 @ 9 am

**ADJOURNMENT:**

Moved: Stephen Guilliat  
Support: Mike McMillan

**Motion Carried w/o dissent**

The meeting adjourned at **9:37** a.m.

Donna Collins, Recording Secretary

APPROVED: \_\_\_\_\_

(Secretary)

