

**ST. CLAIR COUNTY INTERVENTION ACADEMY**  
BOARD OF DIRECTORS MEETING  
ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM  
1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060  
**MINUTES**

Wednesday, April 22, 2020

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Wednesday, April 22, 2020, at the St. Clair County Intervention Center via Zoom video conferencing due to COVID-19 quarantine.

Thomas Buckley called the meeting to order via Zoom at **9:04** a.m.

**MEMBERS**

**PRESENT**

Thomas Buckley, Bill Gratopp, Helen McCartan, Heidi Fogarty, Mike McMillan, H. Ron Wollen

**MEMBERS**

**ABSENT**

Stephan Guilliat

**INTRODUCTION  
OF GUESTS**

Kate Peternel, Dan Schluckbier, John Romine, Tracy DeCassin, Troy Peyerck, Donna Collins

**PUBLIC PARTICIPATION** – None

**ADDITIONS/DELETIONS TO THE AGENDA –**

Motion to approve the Agenda as presented.

Moved: Helen McCartan

Support: Bill Gratopp

**Motion carried w/o dissent with formal video roll call**

**ACTION ITEMS:**

**Approval of January 22, 2020 SCCIA Meeting Minutes:**

Motion to approve the January 22, 2020 SCCIA Meeting Minutes as presented.

Moved: Bill Gratopp

Support: Helen McCartan

**Motion carried w/o dissent with formal video roll call**

**Approval of The Romine Group Financial Report:**

Motion to accept the January 2020 Financial Report statements including check detail 11859 through 11873 including InkCard USPS 011720 through NCS 011720 as presented by Dan Schluckbier of the Romine Group.

Moved: Heidi Fogarty

Support: Bill Gratopp

**Motion carried w/o dissent with formal video roll call**

**Approval of the Financial Report Statement of Revenue and Expense:**

Motion to accept the July through January 2020 Financial Report Statement of Revenue and Expense as presented by Dan Schluckbier of the Romine Group.

Moved: Helen McCartan  
Support: Bill Gratopp

**Motion Carried w/o dissent**

**Approval of the January 2020 General Appropriation Resolution:**

Motion to accept the January 2020 General Appropriation Resolution as presented by Dan Schluckbier of the Romine Group.

Moved: Mike McMillan  
Support: H Ron Wollen

**Motion Carried w/o dissent**

**Approval of The Romine Group February 2020 Financial Report:**

Motion to accept the February 2020 Financial Report statements including check detail 11874 through 11889 including InkCard Adobe 021820 through PD 021820 as presented by Dan Schluckbier of the Romine Group.

Moved: Bill Gratopp  
Support: Mike McMillan

**Motion Carried w/o dissent**

**Approval of the Financial Report Statement of Revenue and Expense:**

Motion to accept the July through February 2020 Financial Report Statement of Revenue and Expense as presented by Dan Schluckbier of the Romine Group.

Moved: Bill Gratopp  
Support: Helen McCartan

**Motion Carried w/o dissent**

**Approval of The Romine Group March 2020 Financial Report:**

Motion to accept the March 2020 Financial Report statements including check detail 11890 through 11898 including InkCard 03182020 as presented by Dan Schluckbier of the Romine Group.

Moved: Bill Gratopp  
Support: Heidi Fogarty

**Motion Carried w/o dissent**

## **Approval of the Financial Report Statement of Revenue and Expense:**

Motion to accept the July through March 2020 Financial Report Statement of Revenue and Expense as presented by Dan Schluckbier of the Romine Group.

Moved: Helen McCartan  
Support: Heidi Fogarty

**Motion Carried w/o dissent**

## **ADMINISTRATIVE UPDATES:**

**TRG Report-**

**Troy Peyerck Report –**

## **DISCUSSION ITEMS:**

Troy discussed the COVID-19 transition of education with regards to Edgenuity and the new look of the classroom. Students have continued their work in Edgenuity with virtual support from teachers. The support has been via Zoom, email, and phone calls. There are a handful of students that do not have access to the internet or computers at home. For those particular students, there have been packets created and distributed to students during this time to assure that learning continues. Troy reports that things are going well and he is really proud of the staff in how they are spearheading bottlenecks that occur especially when dealing with 504 and IEP students. Each student has set up meetings via Zoom to answer and address any concerns the students are having with education. The DTNW staff have reached out to help distribute materials to the students. Troy reports that he has had excellent communication between the school and the county staff. Troy is very comfortable where we are all at and progress is still being made. Troy has been working on the COVID-19 response plan and teachers are in contact with students at least once per week. The teachers are hosting multiple Zoom meetings to help support the students and to maintain positive relationships with students. SCCIA is trying to provides as many accommodations as possible for students that need extra help.

All the State spring assessments have been canceled. The GED testing is currently on hold. SCCIA has a few students that are ready to take the test.

Several of the board members expressed their enthusiasm for how smooth the transition has gone. Most of the surveillance between the county staff and the students are being done via phone. This is the best option that we have at this time. Tom asked if there were any issues the board needs to know about and if there's any way that the board can help with issues that pop up. Troy said our firewalls within the school setting are limited to our network, so students using school computers beyond the building has been an issue we needed to consider and work through. Students had to sign a new acceptable use policy for school computers being used in students' homes. The hope is that the students are at least working 30 minutes per day to try to achieve a good level of completion in their coursework.

Currently there are 8 students that are working in instructional packets, which will provide a credit / no credit opportunity for students. Packets will not have a grade given. Every two weeks the completed instructional packet work is to be submitted. Instructional packets are being submitted every 2 weeks.

Another item addressed was staff pay increases. When the Board of Directors passed the 2019-2020 budget, the budget was built very conservatively. The increase in the fall count was more than we anticipated. Troy discussed the commitment of the staff, lack of staff turnover, and the success of the school team as it relates to student success/achievement. The SCCIA staff did not receive a cost of living pay increase in the last budget. The stipend teachers received for after-hours Edgenuity support was also taken away even though teachers continue to provide that support through the current school year. The teachers have remained committed to and continue to work hard towards the goals of the school and increasing student achievement. Troy supports compensating the staff for their hard work and for going above and beyond in their work. There has been no hesitation and no reluctance from the staff to help where they can through the entire COVID Response. Troy supports an increase in pay.

The Recovery High School grant was discussed and Mike has had weekly calls regarding the grant and the checklist. The hope is that this will meet our needs and address any gaps that exist in exploring a school recovery program. It is Mike's hope that the projected start date for this new venture would be the end of summer and we would be recruiting students to start enrolling them for school. Mike said they are trying to get everything done before they go live. Mike wrote the grant on behalf of the court. The grant covers 3 recovery high school programs, and we were one of the three chosen. The first criteria was that there is a need in the community. Krista Harper is someone who has operated recovery schools in other states. She would be able to work with us and provide a wide range of support and knowledge for starting a recovery high school program. John Romine spoke and said he contacted Sheriff Tim Donnellon and Superintendent Jamie Cain regarding assessing the students who have drug and alcohol addiction and express the need for this type school for their success.

## **BOARD MEMBER UPDATE:**

## **ANNOUNCEMENTS:**

Next Board meeting is set for May 20, 2020 at 9 am probably via Zoom.

## **ADJOURNMENT:**

Moved: H Ron Wollen  
Support: Helen McCartan

### **Motion Carried w/o dissent**

The meeting adjourned at **10:24 a.m.**  
Donna Collins, Recording Secretary

APPROVED: \_\_\_\_\_  
(Secretary)