

ST. CLAIR COUNTY INTERVENTION ACADEMY
BOARD OF DIRECTORS MEETING
ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM
1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060
MINUTES

Wednesday, January 22, 2020

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Wednesday, January 22, 2020, at the St. Clair County Intervention Center – Sheriff's Training Room, 1170 Michigan Rd., Port Huron, Michigan 48060.

Bill Gratopp called the meeting to order at **9:00** a.m.

MEMBERS

PRESENT Bill Gratopp, Helen McCartan, Heidi Fogarty, Stephen Guilliat, Mike McMillan, H. Ron Wollen

MEMBERS

ABSENT Thomas Buckley

**INTRODUCTION
OF GUESTS**

Kate Peternel, Dan Schluckbier, Tracy DeCaussin, Troy Peyerk, Donna Collins

PUBLIC PARTICIPATION – None

ADDITIONS/DELETIONS TO THE AGENDA –

Motion to approve the Agenda as presented.

Moved: Stephen Guilliat

Support: H. Ron Wollen

Motion Carried w/o dissent

ACTION ITEMS:

Approval of December 18, 2019 SCCIA Meeting Minutes:

Motion to approve the December 18, 2019 SCCIA Meeting Minutes as presented.

Moved: Mike McMillan

Support: Helen McCartan

Motion Carried w/o dissent

Approval of The Romine Group Financial Report:

Motion to accept the December 2019 Financial Report statements including check detail 11853 through 11858 including InkCard 121819 as presented by Dan Schluckbier of the Romine Group.

Moved: Mike McMillan
Support: Stephen Guilliat

Motion Carried w/o dissent

Approval of the Financial Report Statement of Revenue and Expense:

Motion to accept the July through December 2019 Financial Report Statement of Revenue and Expense as presented by Dan Schluckbier of the Romine Group.

Moved: Stephen Guilliat
Support: Helen McCartan

Motion Carried w/o dissent

Section 25F Strict Discipline Academy Funding Discussion:

Dan Schluckbier of the Romine Group discussed the increase in income of \$121,625.15 SCCIA received from section 25F (Strict Discipline Academy Funding). Dan explained that this was the cost to operate above our revenue and it was a “truing up” by the Michigan Department of Education. It was also mentioned that SCCIA staff had been placed on a wage freeze due to anticipation of a leaner budget from low student count numbers, which the budget was based on. Heidi Fogarty, Ron Wollen, and Helen McCartan commented that with the unexpected surplus of additional money, increases in salary for SCCIA staff should be considered. It was discussed that Dan bring back a budget that includes a wage change for next month.

Approval of updates to the SCCIA Board Policies:

Motion to accept the updates to the SCCIA Board Policies as presented by Troy Peyerk.

Moved: Heidi Fogarty
Support: Helen McCartan

Motion Carried w/o dissent

DISCUSSION: Approval of all updates to the SCCIA board policies. It was discussed that amended and/or new policies be adopted per recommendation by the National Charter Institute. SCCIA already has the policies in place, but some of the language had changed. The policies fall into one of three categories: best practice, legal language, and legally required. The SCCIA board voted to adopt the amended policies which included: the school evaluation; administering of opioid antagonists, which includes Narcan and spray to administer to a student who might be overdosing; policy 1420 referencing the administrator’s school evaluation; the tobacco use policy with language specific to e-cigarettes such as Juul devices. Schools have to be

100% tobacco-free and the language with the Michigan Department of Health and Human Services require that e-cigarettes be added to all Tobacco Policies; and The Academy Safety Information policy, which was last revised January 2015. It discusses the threat assessment procedures and a template for us to follow.

ADMINISTRATIVE UPDATES:

TRG Report-

Troy Peyerck Report –

DISCUSSION ITEMS:

THE RECOVERY HIGH SCHOOL:

The recovery high school was discussed. Mike McMillan explained that there needs to be a perceived need to be able to see what funds are available. Kristen Harper of C4Innovation has started a recovery high school in the Boston Area. Under a BRSS TACS federal grant program that covers startup costs, a study within the community can be done to see if there is a perceived need for a recovery school and if it's feasible for Port Huron. The Grant application process is lengthy and the deadline is February 3rd, 2020. There are two funding mechanisms. One is the technical assistance to help with the initial startup. The second is an on-site visit and it would facilitate meeting and communicating with stakeholders. It would be like a farm to table process. The county is applying for the grant and there are options based on the survey of the community and if a program like this would benefit us. This company will determine the extent of the need. The needs are based off of the assessment and they are hands on and putting in a contract with the principal in Boston. The BRSS TACS grant is a survey grant not an inherently detailed grant.

BOARD MEMBER UPDATE:

Stephen Guilliat had reported that he and Lindsay Chopp delivered an opioid safe presentation to local schools and it was well received by the students and staff. The presentation included an emphasis on opioids and vaping. Each year Steven and Lindsay modify the presentation to reflect what is currently going on so it makes the presentation real and relevant.

ANNOUNCEMENTS:

The next board meeting is set for February 26, 2020 @ 9 am in the SHERIFF'S SMALL CONFERENCE ROOM. Due to training that will be happening on the same day.

ADJOURNMENT:

Moved: Stephen Guilliat
Support: Helen McCartan

Motion Carried w/o dissent

The meeting adjourned at **9:43** a.m.
Donna Collins, Recording Secretary

APPROVED: _____
(Secretary)