

**ST. CLAIR COUNTY INTERVENTION ACADEMY**  
**BOARD OF DIRECTORS MEETING**  
**ST. CLAIR COUNTY INTERVENTION CENTER - TRAINING ROOM**  
**1170 MICHIGAN RD., PORT HURON, MICHIGAN 48060**  
**MINUTES**

Wednesday, September 28, 2016

The board meeting of the St. Clair County Intervention Academy Board of Directors, Port Huron, Michigan, was held on Wednesday, September 28, 2016, at the St. Clair County Intervention Center – Sheriff's training room, 1170 Michigan Rd., Port Huron, Michigan 48060.

Thomas Buckley called the meeting to order at 9:05 a.m.

**MEMBERS**

**PRESENT**

Thomas Buckley, Bill Gratopp, Heidi Fogarty, Helen McCartan, Stephen Guilliat, Mike McMillan, H. Ron Wollen

**MEMBERS**

**ABSENT**

None

**INTRODUCTION**

**OF GUESTS**

Tracy DeCaussin, Melanie Murchortow, Paul Romine, Troy Peyerck, Donna Collins

**PUBLIC PARTICIPATION – None**

**ADDITIONS/DELETIONS TO THE AGENDA –**

Motion to approve the Agenda as presented.

Moved: Bill Gratopp  
Support: Heidi Fogarty

**Motion Carried w/o dissent**

**ACTION ITEMS:**

**Approval of July 27, 2016 Board Meeting Minutes:**

Motion to approve the July 27, 2016 Board Meeting Minutes as presented.

Moved: Helen McCartan  
Support: Mike McMillan

**Motion Carried w/o dissent**

**Approval of The Romine Group Financial Report:**

Motion to accept the July and August 2016 Financial Report statements including check detail 11392 through 11411 and PCard Purchases PCard071816 through PCard071818 as presented by Paul Romine.

Moved: Bill Gratopp  
Support: Heidi Fogarty

**Motion Carried w/o dissent**

**Approval of The Romine Group July and August 2016 Profit and Loss Statement:**

Motion to accept the July and August 2016 Profit and Loss statement as presented by Paul Romine.

Moved: Mike McMillan  
Support: Bill Gratopp

**Motion Carried w/o dissent**

**Approval to amend the 2016-2017 School Calendar as presented:**

Motion to approve the 2016-2017 School Calendar as presented.

Moved: Stephen Guilliat  
Support: Mike McMillan

**Motion Carried w/o dissent**

**Update on Financial Report:**

**ADMINISTRATIVE UPDATES:**

**TRG Report –**

**Troy Peyerck Report:**

- SCCIA had a lot of students transition back to their home school prior to the start of traditional school year..
- Attended a county wide pupil accounting meeting at SCCRESA to learn the most current information regarding pupil accounting.
- Last year's Field Audit from the SCCRESA revealed to us that we needed to move away from block scheduling or placeholder schedules that we used previously. Each student at SCCIA now has an individual schedule with their unique courses. The teachers have to take attendance in multiple courses during a single period.
- Instructionally, Tony Szuminski our math teacher is spending 3 days per week at Traditional providing intervention math and Jeff Giles comes over to Intense to teach in Tony's classroom.
- GED on the juvenile side has slowed down but that is because most of the new students enrolling at SCCIA have had enough credits not to warrant the GED as an option, so the staff is more focused on helping them to recover the missing credits.

**DISCUSSION ITEMS:**

- The Planning Cost Sheet that was presented in the packet shows the items in rank order of the importance.
- **NWEA Testing:** is something that the teaching staff would like to roll out first. They would like to roll one thing out at a time and become proficient with NWEA before going to the next item on the list.
- **COMPUTERS:** Upgrade on a yearly basis so our technology remains current for our students to continue using up-to-date technology.
- **MOBILE DESKS:** Provides students an opportunity to stand and work throughout the day. SAT-Test requirements are still a concern.
- Paul's Recommendation is to approve the \$33,775.00 for the items above the line on the Planning Cost Sheet that was provided to the Board of Directors.

- **TRADITIONAL BUILDING:** Mike McMillan spoke about the 1.2 Million dollars proposal to the county for the expansion of the Traditional Building to include 2 more classrooms, 1 Gymnasium, shower area and a washer and dryer area.

**The Planning Cost Proposal as presented:**

Motion to approve spending \$33,775.00 to purchase items 1-5 on the planning cost form as presented.

Moved: Bill Gratopp  
Support: Mike McMillan

**Motion Carried w/o dissent**

**BOARD MEMBER UPDATE:**

Crickets . . . . .

**ANNOUNCEMENTS:**

Crickets . . . . .

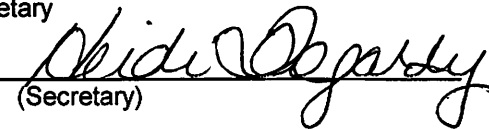
**ADJOURNMENT:**

Moved: Bill Gratopp  
Support: Heidi Fogarty

**Motion Carried w/o dissent**

The meeting adjourned at **10:03 a.m.**

Donna Collins, Recording Secretary

APPROVED:   
(Secretary)